Gautam Buddha University
Greater Noida, Gautam Budh Nagar, U.P.

Ref.No. GBU-012/DSA/2024- 657

Date- 19 /07/2024

:: Hostel Allotment (Only for First Year Students) ::

Dear Newly Admitted Students,

It is really heartening to welcome the new batch of 2024-25 to the hostels of Gautam Buddha University (GBU). We as 'GBU family' make all efforts to provide you a safe, hospitable and academically lively environment while offering you to stay in the hostels. This year it has been decided that allocation to the hostel for the new students will be made from **22-07-2024 (02.00 PM) to 31-07-2024 (05:30 PM) through the Online Hostel Management System (OHMS)** which can be accessed through *https://hostels.gbu.ac.in/ohms*.

- Students need to create their login credentials and sign in to OHMS (Hostel Management System). After this the students can choose the room of his/her choice and get it allocated.
- Please note that all hostel allotment will be made through OHMS only.
- For details regarding hostel allotment please refer to the key details given below.
- In case of any assistance please drop a mail at **hostels@gbu.ac.in**
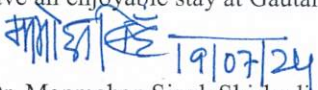
We look forward to your company in our Gautam Buddha University.

Wishing you all a happy and memorable stay.

Key Details:

1. **Allotment Date:** The Online Allotment will begin on 22/07/2024 (02:00 PM) and will continue up to 31/07/2024 (05:30 PM).
2. **Eligibility:** All newly admitted students (Academic Session 2024-25) are eligible for online hostel allotment.
3. **Accessing the System:**
   a. Visit the University Hostels Official Website [*https://hostels.gbu.ac.in/ohms*]
   b. Navigate to Register/Login Section.
   c. Register yourself using Enrollment Number (Mentioned in admission letter) and other required details. Allotment will be done on first come first serve basis.
4. **Allotment Procedure:**
   a. Pay Your Academic, Hostel, Mess and Common Fees (Prefer ONLINE Mode) with minimum amount (As per Admission Brochure).
   b. Login to the OHMS System using Enrollment Number and Password.
   c. Fill Personal & admissions details.
   d. Upload PDF of Admission Letter and Fee Receipt (Academic, Hostel, Mess and Common Fee).
   e. Wait for Approval of Documents, documents (Approval of document will be completed within 2 working days). You will be notified via email for the same.
   f. After approval of documents, book your hostel room and select your preferences for room sharing (In Case of girls only).
   g. After successful booking, download Hostel Intimation Slip and respective forms (Form-A, Form-B, Undertaking: Anti-Ragging, Undertaking- General Rules and Regulations, Medical Information) from your dashboard.
   h. Take the printout of all forms along with hostel intimation slip.
   i. Fill all star marked fields in the form manually and duly sign all the forms (Signature by parent/guardian also required).
   j. Reach the hostel accommodation on 01/08/2024 or 02/08/2024 along with duly signed forms for final document verification and take possession of your room.
   k. Room once allotted online is not-transferable as the case may be.
   l. You should take possession of your room latest by 03/08/2024; otherwise the room allotted will be cancelled.
5. **Support:** For any technical queries related to OHMS, email to **hostels@gbu.ac.in**

Please ensure that you complete the allotment process within the give timeline to secure your hostel accommodation. We are excited to have you on the campus and hope you have an enjoyable stay at Gautam Buddha University.

19/07/24

(Dr. Manmohan Singh Shishodia)
In-charge Student Affairs

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Gautam Buddha University
Greater Noida (U.P.)